



## **REQUEST FOR PROPOSAL**

### **Bulk Purchase of Electric Stoves and Refrigerators**

**Issue Date:** July 17, 2025

**Closing Date:** September 10, 2025, at 2:00 PM

**Issued By:**

North Providence Housing Authority  
945 Charles Street, North Providence, RI. 02904  
Contact Person: Marilee Arsenault, Executive Director  
marsenault@nphousing.org  
401-728-0930 ext. 105

---

#### **1. Introduction**

The North Providence Housing Authority is seeking competitive proposals from qualified vendors for the bulk purchase and delivery of ten (10) 24-inch white electric stoves and ten (10) 11 cubic feet white refrigerators. These appliances are intended to replace outdated/broken appliances in our existing properties.

#### **2. Scope of Work**

The selected vendor will be responsible for:

- Supplying ten (10) new free-standing 24-inch white electric ranges with coil burners, no smooth top, and an oven with a view. GE, Hotpoint, Premier, Amana preferred or comparable.
- Supplying ten (10) new 11 cubic feet white refrigerators. Freezer on top. GE, Whirlpool, Hotpoint, Amana or comparable.
- Delivering all appliances to Charles Street Manor located at 947 Charles Street, North Providence, RI.
- Ensuring all appliances are in new, undamaged condition upon delivery.
- Providing all necessary product documentation (e.g., owner's manuals, warranty information).
- All cords and hookups should be included.

#### **4. Appliance Specifications**

Proposals must adhere to the following minimum specifications. Vendors are encouraged to propose appliances that meet or exceed these requirements.

#### 4.1. Electric Stoves (Quantity: 10)

- **Color:** White
- **Width:** 24 inches (nominal, standard dimensions)
- **Fuel Type:** Electric
- **Features:** Standard oven and stovetop functionalities. Coil burners, oven window.
- **Energy Efficiency:** Must be ENERGY STAR® certified.
- **Manufacturing Origin:** American-made preferred. Vendors should clearly indicate the country of origin for proposed models.

#### 4.2. Refrigerators (Quantity: 10)

- **Color:** White
- **Capacity:** Approximately 11 cubic feet (nominal, top freezer with auto defrost)
- **Features:** Standard refrigerator and freezer compartments with reversible doors.
- **Energy Efficiency:** Must be ENERGY STAR® certified.
- **Manufacturing Origin:** American-made preferred. Vendors should clearly indicate the country of origin for proposed models.

### 5. Proposal Requirements

To be considered responsive, proposals must include the following information:

- **5.1. Company Information:**
  - Full legal company name
  - Primary contact person, title, email, and phone number
  - Company address
  - Business type (e.g., sole proprietorship, corporation)
  - Number of years in business
  - Include W9
- **5.2. Proposed Appliances:**
  - Detailed specifications for each proposed stove and refrigerator model, including:
    - Manufacturer and model number
    - Exact dimensions (width, height, depth)
    - Capacity (for refrigerators)
    - Full list of features
    - Confirmation of ENERGY STAR® certification for both appliances (please provide ENERGY STAR® product ID or link to listing).
    - Clear statement of the country of origin for each proposed model.
  - High-resolution product images (optional but encouraged).
- **5.3. Pricing:**
  - Itemized cost per 24-inch white electric stove.
  - Itemized cost per 11 cubic feet white refrigerator.
  - Total cost for all 20 appliances.
  - Breakdown of all associated costs, including but not limited to:
    - Shipping and delivery to 947 Charles Street, North Providence, RI
    - Any applicable taxes.
    - Any other fees (proper appliance cords)
  - Clearly state any bulk purchase discounts offered.

- **5.4. Delivery Schedule:**
  - Estimated lead time from purchase order issuance to delivery.
  - Proposed delivery method and any specific requirements (e.g., liftgate, appointment scheduling).
- **5.5. Warranty Information:**
  - Detailed warranty information for both proposed stove and refrigerator models, including coverage duration and what is covered.

## 6. Evaluation Criteria

Proposals will be evaluated based on the following criteria, in order of importance:

- **6.1. Adherence to Specifications:** Conformance to all required appliance specifications, especially ENERGY STAR® certification.
- **6.2. Price:** Competitiveness of the total proposed cost.
- **6.3. American Make Preference:** Preference will be given to American-made appliances where quality and cost are comparable.
- **6.4. Energy Efficiency:** Beyond the minimum ENERGY STAR® requirement, proposals offering higher energy efficiency ratings will be viewed favorably.
- **6.5. Delivery Capabilities:** Ability to meet the required delivery timeframe and logistics.
- **6.6. Warranty:** Comprehensive and favorable warranty terms.
- **6.7. Vendor Reputation and Experience:** Demonstrated experience and positive references for similar projects.

## 7. Submission Instructions

- Proposals must be submitted electronically to [marsenault@nphousing.org](mailto:marsenault@nphousing.org) by the closing date and time specified above.
- Late submissions will not be considered.

## 8. Terms and Conditions

- North Providence Housing Authority reserves the right to accept or reject any or all proposals, to waive any informalities, and to award the contract to the vendor deemed most advantageous to the organization.
- This RFP does not commit to the North Providence Housing Authority to award a contract.
- The selected vendor will be required to enter into a formal purchase agreement with The North Providence Housing Authority.

We look forward to receiving your comprehensive proposals.