



Carol Pontarelli, Chairman
Rosemary Andreozzi, Vice Chairman
June DiLorenzo, Commissioner
John Fleming, Commissioner
Azarig Kooloian, Commissioner

Marilee E. Arsenault
Executive Director
email: marsenault@nphousing.org
Relay RI-711

Exhibit D

Resolution #541

October 17, 2022

The Chairman advised the Board that a resolution (**#541**) needed to adopt an update to the North Providence Housing Authority HCV Admin Plan regarding property owner request for once per year rental increase with a sixty-day notice to the Housing Authority and Participant at time of participants annual re-examination of income.

WHEREAS, the Commissioners of the Town of North Providence Housing Authority have reviewed the policy update to the HCV Admin Plan and are in favor of adopting this policy for once per year property owner rental increases at annual re-examination for participant.

Motion made by Commissioner Fleming, seconded by Commissioner DiLorenzo, to adopt and approve the update to the HCV Admin Plan update for once per year property owner rent increase.

NOW, THEREFORE BE IT RESOLVED, that the Commissioners of the North Providence Housing Authority adopt and approve the update to the HCV Admin Plan for property owner rental increase once per year.



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October 18, 2022

Re: HCV Annual Rent Increase

Dear Property Owner:

At the North Providence Housing Authority Board of Commissioners meeting held Monday, October 17, 2022, the Board past an addendum to the HCV Administration Plan, Resolution #541, which states that the property owner will be allowed only **ONE** rent increase per year, and this will be requested and implemented at the tenant's annual reexamination of income. This policy goes into effect November 1, 2022.

The property owner must put the request, in writing, sixty days prior to the tenant's annual reexamination, and include the amount requested along with the reason for the increase. A copy of this request must be sent to the Housing Authority and the tenant. The increase will be approved by the Housing Authority only if it is deemed reasonable (affordable) by HUD standards.

Thank you for your cooperation in this matter

Sincerely,

Marilee Arsenault

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Executive Director



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SECTION 8 HOUSING CHOICE VOUCHER PROGRAM ADMINISTRATIVE PLAN REVISION October 17, 2022

CHANGES IN LEASE OR RENT

14.0 RECERTIFICATION

14.0.1 CHANGES IN LEASE OR RENT

If the participant and owner agree to any changes in the lease, all changes must be in writing, and the owner must immediately give the North Providence Housing Authority a copy of the changes. The lease, including any changes, must be in accordance with this Administrative Plan.

Owners must put in writing notification to the North Providence Housing Authority and the **tenant** of any changes in the amount of the rent at least sixty (60) calendar days before the changes go into effect. **The written request shall include the new rent amount and reason for the increase. Rent increases will be allowed only once per year and shall be implemented at the Annual Re-examination of Income for the tenant.** Any such changes are subject to the North Providence Housing Authority determining them to be reasonable. **The North Providence Housing Authority may adjust or reduce the requested rent increase based on funding availability and other regulatory and financial factors.**